

EXECUTIVE SUMMARY

An **organizational leader** with 14 years of experience in the design, planning, and implementation of strategic programs. Someone who is capable of communicating cross-functionally and at all levels of an organization and a creative problem solver who transforms ideas into action with systems-oriented thinking, intelligent planning, and an ability to successfully lead teams.

FUNCTIONAL EXPERTISE

- **Cross-functional Communications**
- **Leadership and Teambuilding**
- **Creative Problem Solving / Strategic Thinking**
- **Departmental Planning and Administration**
- **Project Coordination and Program Management**
- **Equipment and Facilities Management**

FUNCTIONAL EXPERTISE DEMONSTRATED

UNIVERSITY OF TEXAS MEDICAL SCHOOL

2005 – 2017

One of the top academic medical centers in the United States with 9,000 full-time faculty and staff, 72 buildings, and \$1.3 billion in annual revenues.

Sr. Business Systems Analyst (2014 – 2017)

Responsible for designing, planning, rolling out, and providing ongoing support for a variety of strategic programs related to media services for medical spaces, the training of faculty and staff, the presence of the University of Texas Medical School on the web, equipment and IT systems, and strategic data analysis.

- **Cross-functional Communications:** Proactively worked cross-functionally and cross-departmentally to catalog, prioritize, and activate complex and strategic projects, serving as the point of contact for 6 departmental information systems directors.
- **Creative Problem Solving / Strategic Thinking:** Led the development of an ad hoc ticketing and case management system and oversaw the design, planning, and resource allocation necessary to solve complex problems impacting more than 1000 business units inside the UT Medical School. Regularly supervised the implementation of solutions for ~100 cases of strategic importance at any given time.

University of Texas Office of Medical Education, Director of Technology Services (2005 – 2014)

Successfully oversaw the delivery of information technology and media services to support world-class medical education programs certified by the Association of American Medical Colleges (AAMC), special medical research programs, and other medical education projects.

- **Leadership and Teambuilding:** Successfully managed a staff of 14. Led the preparation of regular performance reviews, participated in the hiring of additional staff, and proactively cultivated a culture of teamwork and individual accountability. Earned a reputation for fostering top IT talent at the University.
- **Departmental Planning and Administration:** Oversaw an annual departmental budget of \$500,000 and regularly participated in the planning, procurement, and implementation of over \$2.5 million in annual media and IT systems-related spend.
- **Equipment and Facilities Management:** Realized improvements in the delivery of educational materials and to the School's learning spaces by translating the ideas of the University's faculty members into actionable projects with respect to the School's media equipment and systems. E.g. designed, planned, and implemented the system that records, hosts, and delivers ~9,000 hours of lectures by UT Medical School faculty to students

each year.

- **Project Coordination and Program Management:** Supervised a \$4mm upgrade to the School's lecture halls in 2011, working with the Associate Dean of Medical Education to anticipate the facilities requirements to be set by the AAMC and to be required of all member institutions.

ARMADILLO ENTERTAINMENT

2001 – 2005

A digital entertainment and media services company with 25 employees specializing in the production and transmission of digital events for clients like the ABC, CBS, the NCAA, and General Motors.

Corporate Project Manager

Produced a variety of digital events across the United States, procuring equipment, overseeing logistical planning, building production crews, and supervising on-site during setup, transmission, and breakdown.

- **Leadership and Teambuilding:** Led production crews of 2-4 people at over 200 events annually, directing personnel on-site and liaising with the Company's central staff before, during, and after events.
- **Equipment and Facilities Maintenance:** Directed the procurement of cameras, computers, lights, green screens, cabling, and other equipment to anticipate the needs of corporate clients spending \$20-\$40k per day to produce digital events.

EDUCATION

BA (Fine Arts) GPA: 3.79/4. The College for Media Studies (Austin, TX)

OTHER RELEVANT INFORMATION

Professional Development: Lean Management and Agile Process Management

Awards and Recognition: AAMC group on Information Resources (Leadership Fellow)

Successes in Photography: Work has appeared in The Austin Free Press, Frontiers Magazine, The Texas Monitor, Texas Monthly and more.

International Work: Extensive travel to and professional experience working in Turkey, Greece, and Korea.